



CAREER NOTIFICATION

NHM/3499/ADMIN1/2023/SPMSU

08.01.2024

Name of Post : Consultant (Planning)

No. of Post	:	1
Essential Qualification	:	<ul style="list-style-type: none">• Doctorate or Masters in Public health or Community health / Preventive & Social Medicine or Medical degree.• Published work in the area of health systems or public health.• At least 2 years post qualification experience in Health Systems Research or in Planning and implementation of service delivery.• Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point; any one computerized accounting package is highly desirable.• Good oral presentation and writing skills.
Essential Experience	:	1 year Post Qualification Experience
Method of Recruitment	:	On contract basis
Age	:	Maximum 40 years as on 01.01.2024
Salary	:	Rs. 36,000 /- per month.
Reporting to:	:	State Mission Director, NHM

Name of Post : Data Analyst (PM ABHIM)

No. of Post	:	1
Essential Qualification	:	<ul style="list-style-type: none">• MSc Statistics or MSc in Maths & Computing or BTech in Data Scienceor• Any Medical Graduate with MPH / DPHor• MBBS with experience as a Programme Manager for

		<p>National Health Programme at the District or State Level in the public health system.</p> <ul style="list-style-type: none"> • Atleast 2 years of relevant experience <p>Desirable:</p> <ul style="list-style-type: none"> • Experience in health insurance industry is desirable. • Experience with managing & analyzing administrative data sets and producing data reports / dashboards will be added advantage.
Method of Recruitment	:	On contract basis
Age	:	Maximum 40 years as on 01.01.2024
Salary	:	Rs. 36,000 /- per month.

GENERAL TERMS AND CONDITIONS:

For Contract basis:

1. The applications forwarded other than through www.arogyakeralam.gov.in will NOT BE CONSIDERED
2. The applications that are not complete in all respect will not be considered for short listing.
3. **Examination Fee – Rs. 250/- (Rupees Two Hundred and fifty only).** The amount should be deposited in the bank in **Account no: 626201086917** with ICICI bank (Branch: **MG Road, Trivandrum**) and **IFSC Code : ICIC0006262** in the name of **“State Programme Manager (Admn & Training)**. The Receipt/Counter foil should be attached in the application when you are applying job in online portal. ***Demand Draft WILL NOT BE accepted.***
4. The selected candidate should be willing to relocate anywhere in the State.
5. The applicants should be excellent in writing skills both in English and Malayalam and should be proficient in computers. Thorough knowledge of MS Office/Open Office is essential.
6. Selection will be based on qualification, experience and performance in the interview.
7. The successful candidates will be appointed on contract initially for a period of three months. The State Health & Family Welfare Society (Arogyakeralam) may at its discretion, based on the performance and integrity of the successful candidate, may extend the period of contract.
8. Opportunities for advanced training will be available.
9. Candidate should be willing to work in any District of Kerala as decided by the Society.
10. The successful candidate will have to enter into a contract with the Society as per format annexed as Annexure-I uploaded in www.arogyakeralam.gov.in
11. The posts are for immediate requirement and the Society may prioritize the interview for different category of posts, on the basis of its requirement. The Society may also require the candidates to undertake demonstration of skills in the area/ specialization concerned, on the basis of recommendations of a selection committee.
12. Claims in respect of qualifications/ experience etc. should be supported by copies of relevant documents; candidates may be required to produce the originals at the time of interview.
13. It will be ideal to provide reference, especially the names of superior officer, whom the candidate had worked in the previous organization(s).
14. Candidates are also advised to desist from contacting the head office over phone for clearing doubts/

seeking more information, as far as possible. Society will provide necessary details to the queries raised over the email by candidates.

15. No TA/DA will be paid for the interview.

16. In case of posts on deputation, the candidates are expected to apply through proper channel. If this is not possible before the time limits, the candidates shall compulsorily produce 'no-objection certificate' from the employer at the time of interview.

17. **All communications, including the interview call letter, from the Society side will be only through email. Candidates are advised to browse the website www.arogyakeralam.gov.in regularly for updates/ notices and announcements.**

18. The posts are temporary in nature during the period of the operation of the Mission and no claim for permanency of job or labour claims to the NHM, DHS or the Government.

19. Canvassing in any form will lead to automatic disqualification. Candidates are advised to desist from such unholy practices.

20. Applications SHOULD BE submitted online by 5pm on 20.01.2024.

21. **The scanned copy of the following should be forwarded to the email id arogyakeralamrecruitments@gmail.com.**

a. The Receipt/Counter foil / print screen of amount paid.

b. Copies of Qualifications / Experiences

c. Qualifications / Experiences for the post as on date of advertisement will alone be considered.

22. All selected candidates will be governed by rules and regulations of NHM in force from time to time.

23. The recruitment is being issued based on the present requirement. However, the requirement can increase or decrease as per the needs of the program. The State Mission Director can decide on the same.

State Mission Director

Approval Valid

Digitally Approved By

Jeevan Babu K. I.A.S

Date: 08.01.2024

Reason: Approved

The document is digitally approved. Hence signature is not needed.