

കാട്ടേഷനുകൾ ക്ഷണിച്ചു

ന്യൂഡൽഹി പ്രഗതി മൈതാനിയിൽ 2021 നവംബർ 14 മുതൽ 27 വരെ നടക്കുന്ന ഭാരത അന്താരാഷ്ട്ര വ്യാപാരമേളയോടനുബന്ധിച്ച് കേരള പവലിയനിലെ വിവിധ സേവനങ്ങൾ ലഭ്യമാക്കുന്നതിന് കാട്ടേഷനുകൾ ക്ഷണിച്ചു. കാട്ടേഷനുകൾ ന്യൂഡൽഹി ഇൻഫർമേഷൻ ഓഫീസിൽ ലഭിക്കേണ്ട അവസാന തീയതി ഒക്ടോബർ 30 വൈകിട്ട് 3 മണിയാണ്. കൂടുതൽ വിവരങ്ങൾ www.prd.kerala.gov.in എന്ന വെബ്സൈറ്റിലും ന്യൂഡൽഹി ഇൻഫർമേഷൻ ഓഫീസിന്റെ ഫെയ്സ് ബുക്ക് പേജിലും www.facebook.com/keralahouseinfo, 3 - ജന്തർ മന്തർ റോഡിലുള്ള കേരള ഹൗസ്, കൊച്ചിൻ ഹൗസ് എന്നിവിടങ്ങളിലെ നോട്ടീസ് ബോർഡിലും അഡീഷണൽ ബ്ലോക്കിൽ (251-00 നമ്പർ മുറി) പ്രവർത്തിക്കുന്ന ഇൻഫർമേഷൻ ഓഫീസിലും ലഭ്യമാണ്.

സുരക്ഷാ-ശുചീകരണ പ്രവൃത്തികൾ, ഇവന്റ് മാനേജ്മെന്റ്, പവലിയനിലേക്കാവശ്യമായ ഓഫീസ് ഫർണിച്ചറുകളുടെ വിതരണം, പ്രിന്റിംഗ് ജോലികൾ, വാഹനം, വീഡിയോ ഡോക്യുമെന്റേഷൻ, ജൂട്ട് ഗിഫ്റ്റ് ബാഗ് എന്നിവയ്ക്കാണ് കാട്ടേഷനുകൾ ക്ഷണിച്ചിരിക്കുന്നത്,

Notice Inviting Quotations

Sealed Quotations are invited for the various services of Security & Cleaning, Event Management, Supply of Office Furniture, Printing Works, Hiring of vehicles, Video documentation & Jute Gift Bag in connection with IITF-2021 from November 14-27 to be held at Pragati Maidan, New Delhi. The quotations shall be submitted to the Information Officer, I-PRD, Information Office, Kerala House, New Delhi on or before 30/10/2021 at 3pm. For more information visit www.prd.kerala.gov.in, www.facebook.com/keralahouseinfo and the details are also available in the notice board of Kerla House, 3-Jantar Mantar Road, New Delhi.



Government of Kerala

Information Office

Information - Public Relations Department

Kerala House, New Delhi - 110001

Tel/Fax: 011-23360349

No. 89/PR/2021/IOND

23/10/2021

URGENT QUOTATION NOTICE (1)

Sub:-Information Office, New Delhi- IITF-2021- Inviting Quotations for Security and Cleaning Activities at Kerala Pavilion, Pragati Maidan-reg-Ref:- Letter No. C1/140/2021/I-PR dated 07/10/2021.

Sealed competitive quotations are invited from experienced service providers for the supply/operation of manpower and materials in the following areas in connection with the IITF-2021 at Kerala Pavilion (315 Sq.mtrs), Pragati Maidan, New Delhi. The quotations should be submitted to the undersigned on or before **30/10/2021 at 3 pm** in the address given below. Quotations will be opened on the same day at **3.30 pm** in the presence of the bidders present. Item wise rate for the supply of one person per day may be quoted. The bidder must have been enrolled in GST registration. The successful bidder should provide the required manpower and materials in connection with IITF-2021 at Kerala Pavilion, Pragati Maidan, New Delhi as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Details of manpower requirement are furnished below:-

- 1) Security Guards (Rate per 8 hours shift)
- 2) Security Supervisors (Rate per 8 hours shift)
- 3) Cleaning Staff and Supply of Material during IITF period (for 15 days)
- 4) Trained Firemen (Rate per 8 hours shift)
- 5) Computer Technician for 15 days


Address

Deputy Director (i/c)

Information Office, Information - Public Relations Department

Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001




Deputy Director (i/c)
I & P R D-Govt. of Kerala
Kerala House
3-Jantar Mantar Road,
New Delhi-110001

Copy to:-

Director, I-PRD, Government Secretariat, Thiruvananthapuram with
Chairman/Members of Quotation Committee
Notice Board- Kerala House /Kerala Pavilion, ITPO, Pragati Maidan, New Delhi/
Press Release/Website



Government of Kerala

Information Office

Information - Public Relations Department

Kerala House, New Delhi - 110001

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No. 89/PR/2021/IOND

23/10/2021

URGENT QUOTATION NOTICE (2)

**Sub:-Information Office, New Delhi-IITF-2021- Inviting Quotations for Event Management at Kerala Pavilion, Pragati Maidan-reg-
Ref:- Letter No. C1/140/2021/I-PR dated 07/10/2021.**

Sealed competitive quotations are invited from experienced event managers for the supply/operation and maintenance of various equipments/materials at Kerala Pavilion (315 sq.mtrs) at Pragati Maidan, New Delhi in connection with the IITF-2021. The quotations should be submitted to the undersigned on or before **30/10/2021 at 3 pm** in the address given below. Quotations will be opened on the **same day at 3.30 pm** in the presence of the bidders present. Item wise rate for the supply and maintenance of each item may be quoted. The bidder must have been enrolled in GST registration. The successful bidder should provide/supply the required equipments /materials for the specified period in connection with IITF-2021 at Kerala Pavilion, Pragati Maidan, New Delhi as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Details of items are furnished below:-

- (1)CCTV-4 No's with DVR and TV
- (2) Plasma TV32''-1
- (3) Carpet Rate per sqft.
- (4) Security Metal Gate-1, 2HMD
- (5) Flower Decoration/Bouquets at the Pavilion and Kerala Day at Open Air Theatre (if required)
- (6) Tea & Coffee Machine (with powder), Water Cans & Dispenser (if required)
- (7) Seating arrangements for Press Conference for 20 Peoples:- (Mikes, DVD, Amplifier, Speaker, Podium, Backdrop - if required)
- (8) Fabrication of Octonorm Stalls- per.sqft, per panel (if seems needed)
- (9) PA System-3 Speakers, Amplifier, DVD Player, Cordless Mike (if required)
- (10) Construction of platform per.sq.ft.

- Any additions to quantities of above items shall also be charged at the quoted rate.

(contd.....)

Address

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Information Office, Information - Public Relations Department
Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001



Ganmy
Deputy Director (i/c)
Information Office
I & P R D - Govt. of Kerala
Kerala House
3-Jantar Mantar Road,
New Delhi 110001

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Director, I-PRD, Government Secretariat, Thiruvananthapuram with C.I.
Chairman/Members of Quotation Committee
Notice Board- Kerala House /Kerala Pavilion, ITPO, Pragati Maidan, New Delhi/
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No. 89/PR/2021/IOND

23/10/2021

URGENT QUOTATION NOTICE (3)

Sub:-Information Office, New Delhi-IITF-2021 -Inviting Quotations for the Supply of Office Furniture at Kerala Pavilion, Pragati Maidan- reg.

Ref:- Letter No. C1/140/2021/I-PR dated 07/10/2021.

Sealed competitive quotations are invited from experienced event agencies for the supply/operation and maintenance of various furniture items to be used in Kerala Pavilion (315 sq.mtrs) at Pragati Maidan, New Delhi in connection with the IITF-2021. The quotations should be submitted to the undersigned on or before **30/10/2021 at 3 pm** in the address given below. Quotations will be opened on the same day at **3.30 pm** in the presence of the bidders present. Item wise rate for the supply and maintenance of each item may be quoted. The bidder must have been enrolled in GST registration. The successful bidder should provide/supply the required equipments/materials for the specified period in connection with IITF-2021 at Pragati Maidan, New Delhi as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Details of items are furnished below:-
(Unit cost shall be quoted)

- (1)Big Leather Chair**
- (2)Office leather Chair**
- (3)Sofa Set (Quote per seat)**
- (4)Folding Chairs**
- (5)Tripod (Centre Table)**
- (6)Cupboard with lock for Office**
- (7)Malba Removal Truck (Quote per Trip), if required**
- (8)Two Lap top computer, Printer with photocopier (cartridge as per actual)**

- Any additions to quantities of above items shall also be charged at the quoted rate.

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Address

Deputy Director (i/c)
Information Office, Information - Public Relations Department
Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001



Opmy
Deputy Director (i/c)
Information Office
I & P R D-Govt. of Kerala
Kerala House
3 Jantar Mantar Road,
New Delhi-110001

Copy to:-

Director, I-PRD, Government Secretariat, Thiruvananthapuram with CC
Chairman/Members of Quotation Committee
Notice Board- Kerala House /Kerala Pavilion, ITPO, Pragati Maidan, New Delhi/
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Information Office
Information - Public Relations Department
Kerala House, New Delhi - 110001
Tel/Fax: 011-23360349

No. 89/PR/2021/IOND

23/10/2021

URGENT QUOTATION NOTICE (4)

**Sub:-Information Office, New Delhi-IITF-2021-Inviting Quotations for Printing Works at Kerala Pavilion, Pragati Maidan- reg-
Ref:- Letter No. C1/140/2021/I-PR dated 07/10/2021.**

Sealed competitive quotations are invited from experienced printers having facilities for the printing and supply of various matters in connection with IITF-2021 at Kerala Pavilion (315 sq.mtrs), Pragati Maidan, New Delhi. The quotations should be submitted to the undersigned on or before **30/10/2021 at 3 pm** in the address given below. Quotations will be opened on the same day at **3.30 pm** in the presence of the bidders present. Item wise daily rate for the printing and supply of each item may be quoted. The bidder must have been enrolled in GST registration. The successful bidder should execute the printing works promptly and supply them as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Even though quotations are finalized, the required items shall be printed. Details of items are furnished below:-

- (1) Certificates - Different types of Certificates (Participants, Girl Guides & Others etc.) Multicolour Printing with designing in 300 GSM Art Card.
- (2) Receipt Book-in duplicate-1000 No's bound in 1 books-dummy 1/10 Size
- (3) Payment Vouchers-500 No's, in 1 pad, dummy 1/8 Size
- (4) Invitation Card for Opening Ceremony, Size 7x5 Inches (500 No's) on 300 GSM Art card.
- (5) Kerala Day Passes (7x5 Inches folding card on 300 GSM art card - 1000 No's)
(Item No. 4 & 5 are Multi Colour Printing with designing)
- (6) Envelope for Opening Ceremony- (single colour printing-500 No's) if required
- (7) Envelope for Kerala Day Passes - (single colour printing-1000 No's) if required
- (8) Food Coupons-Tea and Lunch with Numbering - 500 each

- Any additions to quantities of above items shall also be charged at the quoted rate.

(contd.....)

Address

Deputy Director (i/c)
Information Office, Information - Public Relations Department
Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001



[Handwritten Signature]
Deputy Director (i/c)

Information Office
I & PR Dept. Govt. of Kerala
Kerala House
3 Jantar Mantar Road,
New Delhi - 110001

Copy to:-

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No. 89/PR/2021/IOND

23/10/2021

URGENT QUOTATION NOTICE (5)

Sub:- Information Office, New Delhi-IITF-2021 -Inviting Quotations for Hiring of Vehicle for Officials and Artists-reg-

Ref:- Letter No. C1/140/2021/I-PR dated 07/10/2021.

Sealed competitive quotations are invited from experienced Vehicle Owners/Travels for the hiring of Vehicle in connection with **IITF-2021** from **11/11/2021 to 27/11/2021** and cultural programme on **Kerala Day** for commuting the I&PRD officials on duty and materials to Kerala Pavilion (315 sq.mtrs.), Pragati Maidan, New Delhi and back. The quotations should be submitted to the undersigned on or before **30/10/2021 at 3 pm** in the address given below. The Quotations will be opened on the same day at **3.30 pm** in the presence of the bidders present. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason.

Specification of the Vehicles and the items for which the quotation are invited:-

1) Rent for One Toyota Innova Car from 11/11/2021 to 27/11/2021.

- A) Quote the Rates for First 8 Hours (80 Kms)
- B) Extra Kilometres
- C) Extra Hours
- D) After 10 pm (Night Charges)

2) Rent for Mini Van-21 Seater on 25/11/2021 (Kerala Day) for commuting the Artists arriving for the Cultural Programme at Open Air Theatre, Pragati Maidan, New Delhi

- A) Quote the Rates for First 8 Hours (80 Kms)
- B) Extra Kilometres
- C) Extra Hours
- D) After 10 pm (Night Charges)

- Any additions to quantities of above items shall also be charged at the quoted rate.

(contd.....)

Address

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Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001


Deputy Director (i/c)

Copy to:-

Director, I-PRD, Government Secretariat, Thiruvananthapuram
Chairman/Members of Quotation Committee
Notice Board- Kerala House /Kerala Pavilion, IPTO, Pragati Maidan, New Delhi/
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Information Officer
I & P R D-Govt. of Kerala
Kerala House
3-Jantar Mantar Road,
New Delhi



Government of Kerala
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Information - Public Relations Department
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No. 89/PR/2021/IOND

23/10/2021

URGENT QUOTATION NOTICE (6)

***Sub:-Information Office, New Delhi-IITF-2021 -Inviting Quotations for
Video Documentation at Kerala Pavilion, Pragati Maidan- Reg.
Ref:- Letter No. C1/140/2021/I-PR dated 07/10/2021.***

Sealed quotations are invited from experienced Videographers for the Video Documentation of various Government of Kerala events for Information & Public Relations Department, Information Office, New Delhi at Kerala Pavilion (315 sq.mtrs.), Pragati Maidan during India International Trade Fair-2021. The quotation shall be submitted as per the following specifications/conditions with superscription '**Video Documentation of IITF-2021**'.

The rates for a day separately and for a total of 15 days from 13/11/2021 to 27/11/2021 in lump sum shall be quoted separately. Preference will be given to those who are having previous work experience regarding the same as the functions are attended by Hon'ble Chief Minister/Minister's/MPs/MLA/Senior Officials from Kerala and are related to Government of Kerala.

The quotations should reach the undersigned on or before 3 pm on 20/10/2021. Those quotations received after the prescribed date and time will be summarily rejected. **The quotation will be opened on the same day (ie. 20/10/2021) at 3.30 PM.** The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. The DPR/the undersigned reserves the right to reject all or any of the quotations without assigning any reason.

(contd.....)

The Conditions/Specifications are as follows:-

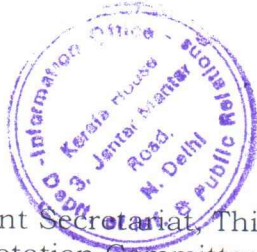
IITF 2021 - VIDEO DOCUMENTATION: RULES AND REGULATIONS


1. A dedicated camera team comprising producer, one cameraman, one camera assistant should be deployed at Kerala Pavilion during the entire period of IITF-2021 ie (2021 Nov 14 - 27). They should report at the venue one day prior to the event ie.13/11/2021 and should cover the event up to 27/11/2021.
2. HD/Camera of similar specs should be used to cover the event.
3. Video clips (2 or 3 minutes in HD/MP4 format) should be uploaded to PRD CLIPMAIL SERVER (www.clipmail.kerala.gov.in) in 1 or 2 hour intervals, during the event.
4. Half hour documentary comprising events from inauguration to valedictory function should be prepared. External Hard disk along with entire rushes (MOV format) and 2 DVD copies should be submitted.
5. Total documentation should be between 50-70 hrs. Dope sheet should be submitted.
6. Trade Fair Pavilion, Inside and outside of Kerala Pavilion, Various stalls/Food stalls of Kerala Pavilion right from inaugural, Kerala Day, VIP's and Senior Government Officials reception and bye should be videographed without fail.
7. Camera team shall work as per the instruction of PRD officials on duty.

- Any additions to quantities of above items shall also be charged at the quoted rate.

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Information Office

Information - Public Relations Department

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No. 89/PR/2021/IOND

23/10/2021

URGENT QUOTATION NOTICE (7)

Sub:-Information Office, New Delhi- IITF-2021- Inviting Quotations for Jute Bag at Kerala Pavilion, Pragati Maidan-reg-

Ref:- Letter No. C1/140/2021/I-PR dated 07/10/2021.

Sealed competitive quotations are invited from experienced service providers for manufacturing & supply of Jute Bags in connection with the IITF-2021 at Kerala Pavilion (315 Sq.mtrs), Pragati Maidan, New Delhi. The quotations should be submitted to the undersigned on or before **30/10/2021 at 3 pm** in the address given below. Quotations will be opened on the same day at **3.30 pm** in the presence of the bidders present. Item wise rate for manufacture & supply of Jute Bags may be quoted. The successful bidder should provide the product in connection with IITF-2021 at Kerala Pavilion, Pragati Maidan, New Delhi as and when demanded by the undersigned. The quotations received shall be evaluated by a committee constituted for the purpose and a final decision will be taken on the awarding of quotation accordingly. All or any of the quotation can be rejected by the undersigned/DPR without assigning any reason. Details of requirements of the product are furnished below:-

- 1) **Minimum Order/Quantity - 400 Nos.**
- 2) **Material - Jute Cotton**
- 3) **Design/Pattern - Printed Jute Bag (300 Nos.) & Non printed (100 Nos.)**
- 4) **Size/Dimension - 12x12x6)**
- 5) **Usage/Application - Gift bag**
- 6) **Handle Type -Sling Handle with Zip**
- 7) **Capacity - 5 Kg.**

Address

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Information Office, Information - Public Relations Department

Room No. 251, Kerala House, 3-Jantar Mantar Road, New Delhi - 110001



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I & P R E - Govt. of Kerala
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